

AGM MINUTES

James Sheahan Catholic High School P & C

Date: 22 November 2017
Meeting commenced: 6.10 pm
Minutes by: Mary Taylor
Chaired by: Mary Taylor / Mark Pauschmann / Kelly Carberry

	<p>Present/Apologies Present: Neal Livermore, Meg Capell, Kerrie Ford, Andrew Kent, Kelly Porter, Peter Mackie, Cathy Mileto, Kelly Carberry, Mark Pauschmann, Stew Vidler, Mary Taylor Apologies: Tom Capell, Sandi McTameny, Elizabeth McRae, Lauren Ritchie, Sarah Moloney, Lisa Tracey, Angela Thornhill, Mellissa Livermore, Lisa Harris</p>
1.1	<p>Welcome, attendance and apologies Mary Taylor welcomed attendees and tendered apologies</p>
1.2	<p>Minutes of previous meeting</p> <ul style="list-style-type: none"> • Moved as accepted by Mary Taylor • Seconded by Kelly Carberry
1.3	<p>Actions from previous AGM</p> <ul style="list-style-type: none"> • No actions
2.1	<p>President's Report (written) I'm very sorry that I cannot be with you tonight. However I'm very pleased with the direction and work of our P&C I feel our philosophy is finally bearing fruit. The smoke has cleared and we can see a bit more clearly now. Onwards to Horizons new! If I'm given the privilege of re-election I will do my best to serve in a way that benefits the P&C, the school, and our community. Thanks to everyone for their ideas and work and a really special thank you to Mary the real power behind the throne. And of course an additional thank you to our Principal, Mr Mark Pauschmann, without whose support we wouldn't have achieved what we have in the past 18 months, and also to Mr Andrew Kent, who has also been incredibly supportive and helpful.</p>
2.2	<p>Treasurer's Report</p> <ul style="list-style-type: none"> • Treasurer's report appended to these minutes. Opened the year with a balance of \$15,129.07, income of \$1,040 plus parent contributions of \$15,496.45, equalling a total income of \$16,559.94 so far this year. • Expenditure of \$17,448.50 so far during the year for various items: • 2016 Audit fees \$400 • Welcome BBQ \$286.50 • PAC plants \$500 • 5 x teacher project grants \$2,500 • Dr Coulson parent talk – wine & cheese \$237 • Rite Journey \$11,510 • Water bottle refill station for students \$1,975 • Dinner dance \$40 • Our current bank balance is \$14,240.51 • The difference so far this year is -\$888.56.

3.	<p>Mark Pauschmann took the chair and declared positions vacant</p> <p><u>Election of office bearers for 2018</u> President Tom Capell - unanimous Co Vice-Presidents Sandi McAtamney & Kelly Carberry - unanimous Secretary Mary Taylor - unanimous Treasurer Neal Livermore - unanimous PR Coordinator Stew Vidler - unanimous</p>
4.	<p>General Business:</p> <p><u>Appointment of Auditor</u></p> <ul style="list-style-type: none"> • Dale Lawrence (Accountant) CPA qualified (nominated by Kelly Carberry, seconded by Mary Taylor) <p><u>Fundraising Strategy & Setting of Voluntary Contribution Amount</u></p> <ul style="list-style-type: none"> • Voluntary Contribution to remain at \$50 per family with opt out option available • Petty cash tin to remain in school office \$225 • Fundraising/social event 2018: Trivia Night – share with Netball NZ trip fundraisers and Sri Lanka fundraising, if they wish to do so.
	<p>Meeting closed: 6.35pm</p>

James Sheahan P and C

Treasurer's Report

as at 19/11/2017

Balance brought forward from December 2016 \$15,129.07

Income

Sponsorship	0.00
Movie Tickets	1,040.00
Dragon Boat Event	0.00
Trivia Night	0.00
Markets	3.00
Bank Interest	20.49
Parent Contributions	15,496.45
Sundry Income	0.00
Total Income	<u>\$16,559.94</u>

Expenses

Raffle	0.00
Trivia Night	0.00
Movie Tickets	0.00
Dragon Boat Event	0.00
Markets	0.00
Fundraising	0.00
Postage	0.00
Bank Fees	0.00
Grants	4,975.00
Welcome BBQ	286.50
Sundry Expenses	637.00
Dinner Dance	40.00
The Rite Journey	11,510.00
Total Expenses	<u>\$17,448.50</u>

Profit / Loss for 2017 -\$888.56

Balance at as at 19/11/2017 \$14,240.51