

# MINUTES

## James Sheahan Catholic High School P & C Meeting No. 8

**Date:** 22 November 2017  
**Meeting commenced:** 6.35 pm  
**Minutes by:** Mary Taylor  
**Chaired by:** Kelly Carberry

	<p><b>Present/Apologies</b>  <b>Present:</b> Neal Livermore, Meg Capell, Kerrie Ford, Neal Livermore, Andrew Kent, Kelly Porter, Peter Mackie, Cathy Mileto, Kelly Carberry, Mark Pauschmann, Stew Vidler, Mary Taylor, Mellissa Livermore  <b>Apologies:</b> Tom Capell, Sandi McTameny, Elizabeth McRae, Lauren Ritchie, Sarah Moloney, Lisa Tracey, Angela Thornhill, Lisa Harris</p>
8.1	<p><b>Acceptance of previous minutes</b>  Moved – Cathy Mileto  Seconded – Kelly Carberry</p>
8.2	<p><b>Incoming/outgoing correspondence</b></p> <ul style="list-style-type: none"> <li>• <b>Incoming:</b>  Mrs Laura Tilston re Duke of Ed funding request 7.11.17  Kylie Jordan thanking P&amp;C for offer to fund sporting uniforms 27.10.17</li> <li>• <b>Outgoing:</b>  Kyle Jordan re P&amp;C funding of sporting uniforms 26.10.17</li> </ul>
8.2a	<p><b>Business arising from the correspondence</b></p> <ul style="list-style-type: none"> <li>• Respond to Mrs Tilston re outcome for funding request</li> </ul>
8.3	<p><b>President’s Report</b></p> <ul style="list-style-type: none"> <li>• As per AGM Minutes.</li> </ul>
8.4	<p><b>Principal’s Report</b></p> <ul style="list-style-type: none"> <li>• CEDB moving to a new system called Compass (instead of Sentral).</li> <li>• Possibility of year links to say what’s going on for that year in that term.</li> <li>• James Sheahan to be a trial school, starting in 2018.</li> <li>• Branding – asking who James Sheahan is? Make sure everyone is aware, fundraising, ethos, unashamedly a Catholic school, a Christian community, values of compassion, courage and hope.</li> <li>• Three messages, in addition to a sense of belonging: living our faith, sharing the journey and creating a future. Nurturing whole child, whole person.</li> <li>• Sheahan leaders – Sheahan brag, information about what we do as a school.</li> <li>• Student leader application/s for funding from the P&amp;C. Possibilities being looked at by Student leadership team.</li> <li>• End of 2018 is the end of the current five year plan – raising students achievement through effort &amp; improvement.</li> <li>• Staff, students and parents will be asked about how they see the school is going, to contribute to the next five year plan for the school.</li> <li>• KLA and wellbeing team members have been asked if they want to be part of the Executive team for the school. Executive should be finalized by next week, as well as Vice Principal.</li> <li>• The school Executive/Leadership team is a great team and will be taking the school forward in a great way.</li> <li>• Interviews ongoing for temporary positions, four maternity positions.</li> </ul>
8.5	<p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"> <li>• As per AGM Minutes.</li> </ul>

8.6	<p><b>Student Wellbeing</b></p> <ul style="list-style-type: none"> <li>• Re-looking at pastoral care programme for year 7, survey students from small schools, as well as state schools and catholic feeder schools. Helping to formulate pastoral care programme for next year.</li> <li>• Numbers for year 7 in 2018 are 192, 8 classes of 24 students, one teacher for English, History and RE.</li> <li>• Peer support programme, maybe the whole year, so year 10s instead of year 11.</li> <li>• If people want to apply to James Sheahan, they need to apply in the enrolment period, not afterwards. Then class sizes are determined, and the school is aware of numbers. James Sheahan is the school of choice, not the back up plan.</li> <li>• Rite Journey surveys – to check wellbeing prior to Rite Journey beginning.</li> <li>• CEDB looking at support in the school – needs analysis – with Centacare.</li> <li>• Discussion about paying for speakers such as Paul Dillon – share with other schools? Wait for Rite Journey to get going in 2018 to see what that teaches kids.</li> <li>• Local speakers – year 8 level? Adolescent mental health unit.</li> <li>• PDHPE – years 7 to 10? Drugs and alcohol – pre and post discussion around the talk. Ask Jo Kingham to come to our first meeting next year. Example speaker Paul Dillon (drugs &amp; alcohol).</li> <li>• Anti-bullying programme called Stymie – anonymous reporting to the Wellbeing team – emails from students or outsiders, about students who may be experiencing harm or problems. About students who may be at risk. It's NOT to identify a bully or bullies (for example), but to identify someone you think who may need help: bullied children (physical, cyber, relational), where it happened, how many people involved, what happened.</li> <li>• Costs \$1,200 – is this something that is worthwhile? Needs to be investigated further.</li> </ul>
8.7	<p><b>P&amp;C Project list:</b></p> <ul style="list-style-type: none"> <li>• Items for 2018:</li> <li>• Extra playground space behind admin, maybe need extra seating.</li> <li>• Teachers grants – no limit for 2018, or just a higher limit than \$500? – to be discussed further at first meeting in 2018.</li> <li>• Duke of Ed – equipment bank. Approved \$2,000 for equipment, moved by Mary Taylor and seconded by Neal Livermore. Andrew Kent to approach P&amp;C on behalf of the Duke of Ed coordinator for scholarships when necessary or required.</li> <li>• Look at further projects at our first meeting in 2018.</li> </ul>
8.8	<p><b>Traffic Concerns</b></p> <ul style="list-style-type: none"> <li>• Mr Pauschmann and Mr Kent recently met with Roger Heath, plan to cut into senior playground, get the buses off the road, costing, will do the plan for free.</li> <li>• Will then have to go to Council to get a guarantee that we have a crossing if we put the extra bus bay in.</li> <li>• Phil Donato is prepared to assist if necessary.</li> </ul>
8.9	<p><b>Teacher Morning Tea</b></p> <ul style="list-style-type: none"> <li>• To be held on the last Wednesday of term 4, 13<sup>th</sup> December (after year 10 and 11s have finished). Kerrie has offered to make biscuits and Cathy M can make slab cake, plus coffee to be paid for by the P&amp;C also, to be organised by Elizabeth McRae. Mary Taylor will purchase the cheese, biscuits and fruit. All to be purchased by the nominated P&amp;C members, then reimbursed by the P&amp;C.</li> </ul>

8.10	<p><b>Welcome BBQ</b>          To be held in week 5 (Japanese students will be here). Friday 2 March.          Further discussion and organisation at our next meeting on 14 February 2018.</p>
8.11	<p><b>Teacher Support Grants</b>          To be discussed at our first meeting of 2018, on 14 February.</p>
8.12	<p><b>Any other business</b></p> <ul style="list-style-type: none"> <li>• Jo McRae (Mayten consulting): – she has offered to do a talk at JS on Transition from school (to post school) for year 11/year 12 – she has talked at Orange High (contact Glen Pearson) and talked at Canobolas High this week about post school options. Happy to come and speak at JS gratis. She also does CVs and assists with interview techniques, may be good to talk to students about this too.</li> <li>• To be discussed with Les Quick – see if he would like Jo to deliver her talk at James Sheahan. Term 1 2018?</li> </ul>
	<p><b>Date &amp; time for next meeting</b>          6pm Wednesday 14 February at Kellys Hotel          Meeting closed 7.43 pm</p>

**ACTION PLAN**  
**James Sheahan Catholic High School P & C**  
**25 October 2017**

Month	Item	Action	Whom	Complete By
		Review of school iPads – update Mark to request Laura Tilston to put some information in the newsletter re review being undertaken. First step is gathering information from teachers about what the issues from a classroom point of view are, then a student/parent surveys will be conducted	Mark	Ongoing
Oct	7.4	<ul style="list-style-type: none"> <li>• P&amp;C to invite Father Greg to the first meeting of next year on 14 February 2018.</li> <li>• PDHPE – years 7 to 10? Possible talk about drugs and alcohol (speaker Paul Dillon?) – PDHPE could organise pre and post discussion around the talk. Ask Jo Kingham to come to our first meeting next year.</li> <li>• Email Mrs Tilston to tell her that her application for funding for a Duke of Ed equipment bank was successful.</li> <li>• Email Les Quick about Jo McRae – possibly speaking to year 11/12 about transition from school to post school.</li> <li>•</li> </ul>	Mary  Mary  Mary  Mary	Early Dec  Complete  Complete  Complete
		<b>From previous meetings:</b>		
July	5.11	Small grant applications – talk to Andrew Kent, CYMS (rugby league & cricket) re seating around oval	Lauren	ASAP

# **James Sheahan P and C**

## **Treasurer's Report**

as at 19/11/2017

Balance brought forward from December 2016      \$15,129.07

### **Income**

Sponsorship	0.00
Movie Tickets	1,040.00
Dragon Boat Event	0.00
Trivia Night	0.00
Markets	3.00
Bank Interest	20.49
Parent Contributions	15,496.45
Sundry Income	0.00
Total Income	<u>\$16,559.94</u>

### **Expenses**

Raffle	0.00
Trivia Night	0.00
Movie Tickets	0.00
Dragon Boat Event	0.00
Markets	0.00
Fundraising	0.00
Postage	0.00
Bank Fees	0.00
Grants	4,975.00
Welcome BBQ	286.50
Sundry Expenses	637.00
Dinner Dance	40.00
The Rite Journey	11,510.00
Total Expenses	<u>\$17,448.50</u>

Profit / Loss for 2017      -\$888.56

Balance at      as at 19/11/2017      \$14,240.51