



# JAMES SHEAHAN CATHOLIC HIGH SCHOOL

## P&C

PO Box 146 Orange NSW 2800

sheahanpandc@gmail.com

President: Tom Capell

Secretary: Lisa Tracey

Treasurer: Mary Taylor

ABN 85 249 674 385

Minutes - Special meeting  
23 May 2016

Prayer & Welcome: Tom Capell

Meeting opened: 6.35pm

**Attendance:** Mark Pauschmann, Yann Guisard, Mary Taylor, Lisa Tracey, Kyleah Hayes, Tom Capell, Stewart Vidler, Libby McRae

### **Election of Treasurer**

Lisa Tracey nominated Mary Taylor, seconded by Kyleah Hayes  
Mary accepted the position

### **Election of PR coordinator**

Tom Capell nominated Stewart Vidler, seconded by Mary Taylor  
Stewart accepted the position

### **Constitution amendments**

Tom Capell moved to accept all recent amendments to Constitution, seconded by Yann Guisard

All present voted to accept the amendments to Constitution

Tom Capell to present Constitution to Father Gary for his approval. Once signed the Constitution will then be signed by P & C president and School Principal

### **Choose auditor for accounts**

Mary Taylor nominated Andrew Kent to audit last year's P & C accounts at a cost of \$400, seconded by Tom Capell

### **Signatories for P & C cheque account**

Forms completed and ready for submission to bank

### **Election of Public Officer**

Lisa Tracey nominated Mary Taylor, seconded by Tom Capell  
Mary accepted the nomination

Meeting closed: 7.10pm