



JAMES SHEAHAN CATHOLIC HIGH SCHOOL

Application for Bursary 2019

Parents/Carers name(s) _____

Address: _____

Student Name	School Year	School currently attending

TERMS AND CONDITIONS:

Please read this document in conjunction with the latest details of the Bursary Fund available on the James Sheahan Catholic High School website.

A Bursary is provided to children of Catholic families at the complete discretion of the School and subject to the School's ability to provide it. No guarantee is given as to the School's ability to provide Bursaries in future years. However, a Bursary will be honored as long as the Family circumstances do not change during the following years. The bursary covers the School Fee. The bursary does not include Diocesan Capital Works Levy, adhoc excursion costs (any compulsory excursions are covered), text books, an iPad, and uniform.

It would assist with the deliberations if you could provide a covering letter providing any necessary further information regarding your family's circumstances, additional children at school or pre-school and relevant information on your child's talents and aspirations for the future.

A Bursary is provided on the confidential assessment of your family's ability to pay the scheduled School fees, and is therefore largely based on an assessment of your family income. All information provided will be treated with the strictest confidentiality.

Although the Bursary will be provided for the next year on the basis of your current family income, it is expected that, should there be a significant change in your family income (for whatever reason) at any time during that period, you will notify the Business Manager. The School reserves the right to make adjustments to fees from the time of the change in circumstances.

In most instances, it will be sufficient to show the gross salary from your most recent Taxation returns and Centrelink statements. However, this should be adjusted for any subsequent wage increases resulting from Award changes, promotions, changes in job, commencement or termination of employment, or any other cause.

Should it come to the attention of the Business Manager that family income disclosed for the purposes of this assessment is significantly understated. The Bursary may be withdrawn and full fees charged, backdated to the commencement of the Bursary. Continuing payment of the Bursary is conditional on satisfactory behavior, attendance at school and commitment to studies as determined by the Principal.

INCOME STATEMENT

N.B. Please complete either (A) or (B) as appropriate. Please provide tax return records, Centrelink statements or tax agent estimates.

A FOR SALARY AND WAGE EARNERS, OR FAMILY ON FIXED INCOMES

1. Gross salary/wages (before tax)	Self	\$ _____
	Partner	\$ _____
2. Family Allowances, Pensions, Government Allowances		\$ _____
3. Interest from savings and other accounts and investments		\$ _____
4. NET PROFIT from boarders, rent, business activities, or any other income		\$ _____
5. Value in lieu of wages of any facilities provided by the employer, (e.g. company car, telephone, rent assistance)		\$ _____
ESTIMATED GROSS FAMILY INCOME		\$ _____

B SELF EMPLOYED PERSONS

1. Total NET business incomes (i.e. gross incomes less ONLY business expenses)	BEFORE TAX	\$ _____
2. Other income or wages received by	Self	\$ _____
	Partner	\$ _____
3. Family allowances, pensions, government allowance		\$ _____
4. Interest from savings and other accounts and investments		\$ _____
5. NET PROFIT from boarders, rent or other incomes		\$ _____
6. Value of any facilities through your business or profession		\$ _____
ESTIMATED GROSS FAMILY INCOME		\$ _____

DIRECT DEBIT

To be eligible for a Bursary, you must also arrange a direct debit or BPAY with your bank or Credit Union for the payment of the fees as they fall due.

All fees and charges due to insufficient funds will be passed on to parents and added to the fees.

DECLARATION OF ESTIMATED INCOME FOR THE YEAR 2017/18 AND ACCEPTANCE OF BURSARY TERMS

I/we wish to apply for Bursary. I/we understand, and fully agree to, the terms upon which the Bursary is provided by the School as outlined above and in the normal terms and conditions of enrolment in the School. In particular, I/we declare that we believe the above to be a true and fair statement of current family income, and agree to notify the Bursar of any significant change to these figures.

Name: _____ Signed: _____ Date: _____

Name: _____ Signed: _____ Date: _____

**Must be returned by 1 July 2018 to the James Sheahan front office.
Late returns will not be accepted.**

ADDITIONAL REQUIRED INFORMATION

RELIGION – *please circle* Catholic yes no

Church regularly attended (if applicable) _____

Other children- please list oldest to youngest

Name: _____ age _____ School attended: _____

Name: _____ age _____ School attended: _____

Name: _____ age _____ School attended: _____

Name: _____ age _____ School attended: _____

Name: _____ age _____ School attended: _____

OFFICE USE ONLY

Approved:	_____	Date:	_____
Comments:	_____ _____ _____		
Fees System updated	Y / N	Amount	Date: _____
Date:	_____	Checked:	_____