Dear Parents/Carers

Thank you for considering James Sheahan Catholic High School to further your child’s educational needs. Making a choice of high school is an important and often difficult one. We encourage you to think very carefully about this choice. At James Sheahan we aim to create an educational community that is based on the Gospel values of courage, compassion and hope, lived in an atmosphere of peace and cooperation.

We have high hopes for, and high expectations of, our students. We want all students to participate fully in the many opportunities that are offered so that they get the most out of their time here. James Sheahan students are justifiably proud of their school.

Please find attached a blank enrolment form for your child. Your child’s enrolment will not be confirmed until a completed Application for Enrolment form together with the required application fee of $150.00 is held by us. This application fee is non-refundable and is in addition to school fees.

When lodging the enrolment application, you will need to supply the following documents for your child:

- Birth Certificate
- visa or citizenship documentation if not born in Australia
- current Family Court Orders if applicable
- Copies of your child’s last 2 academic reports.

Also enclosed with the enrolment form is a School Fees Office Parent Agreement Form, which is to be completed on both sides.

When complete, please return the forms either in person or post to:

The Principal
James Sheahan Catholic High School
PO Box 146
Orange NSW 2800

By returning the enrolment application to the school together with the required application fee, you are acknowledging that, if accepted, you and your child are willing to participate fully in the life of James Sheahan Catholic High School and support us in promoting the correct wearing of uniform and adherence to school rules. All prospective students and their parents/carers will be interviewed by a member of the school executive. Confirmation of enrolment is subject to a satisfactory interview, submission of the required documentation listed above and any other information you may wish to supply.

If you require further information, please don’t hesitate to contact the school.

Yours sincerely

Mark Pauschmann
Principal