

# School Leaver Notification

I wish to withdraw my child/children from James Sheahan Catholic High School.

## STUDENT DETAILS

Student name: \_\_\_\_\_ Year: \_\_\_\_\_

Student name: \_\_\_\_\_ Year: \_\_\_\_\_

Student name: \_\_\_\_\_ Year: \_\_\_\_\_

Date student/s leaving/left: \_\_\_\_\_

Name of person notifying: \_\_\_\_\_ Signature: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Have you returned all school resources including Library books:

Reason for leaving: *Please tick appropriate box/es.*

- leaving town / relocating  
*(please complete forwarding information)*
- entering work force / gained apprenticeship  
*(details needed if under 17 years old)*
- going to TAFE / business college
- leaving just because they are 17 years old
- financial hardship
- peer relationship breakdown
- lack of academic progress
- peer conflict
- discipline related issues
- dissatisfaction with \_\_\_\_\_
- other \_\_\_\_\_

<b>Forward address:</b> _____ _____
Contact Phone Number: _____
Contact Email: _____
<b>Forwarding School:</b> _____
<b>Employer:</b> _____

Comments: \_\_\_\_\_  
\_\_\_\_\_

Interview conducted by: \_\_\_\_\_ Date of Interview: \_\_\_\_\_

*When completed, this form is to be given to the Principal*

Principal's signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Office: After data entry, original in student's file, a copy to the Year Coordinator*

