

## **WEATHER POLICY**

In promoting a positive behaviour in our students' learning, we believe that when students begin high school, they should be able to take responsibility for their own learning and behaviour at home, at school and in the community. We encourage our students to do the right thing because it is the right thing to do.

They should be self-motivated and self-directed, especially when it comes to keeping themselves safe when they are in the sun, on extremely hot and cold days or when it rains or snows.

### **EXTREME WEATHER ACTION PLAN**

In times of extreme heat or cold, outdoor activities such as Year Meetings and House Meetings will be conducted in shaded or indoor areas. If these venues are unavailable (eg: the Hall being used for Exams) and alternative indoor venues cannot be obtained, the Year Meeting or House Meeting will be postponed.

### **SUN SAFE ACTION PLAN**

When outdoors, our students need to take responsibility in what actions to take when they are in the sun by adhering to the school's Sun Safe Action Plan.

#### **Responsibilities of the School**

School should:

- Provide adequate 30+ broad spectrum sun screen at the Front Office and in all First Aid Kits for students to use should they ask for it
- Ensure all First Aid Kits are taken out on all excursions
- Remind students, staff and parents of their responsibilities.

#### **Responsibilities of Students**

Students should:

- Take responsibility for their well-being when they are in the sun
- Be aware of the School Sun Safe Action Plan
- Have 30+ sunscreen and wear a school hat
- When practicable, use shaded or covered areas when outdoors
- Act as positive role models for other students in all aspects of sun-safe behaviour

#### **Responsibilities of Staff**

Staff should:

- Carry out a risk assessment for any outdoor activity and/or follow the UV protection controls established in the risk management plan
- Remind students of sun-safe behaviour as required
- Act as good role models with respect to sun-safe behaviour.

#### **Responsibilities of Parents**

Parents should:

- Provide their child with the appropriate school hat
- Provide their child with adequate 30+ broad spectrum water resistant sunscreen, and encourage them to use it
- Act as positive role models by practising sun-safety behaviour
- Support the school Sun Safe Action Plan.

## **SNOW DAYS ACTION PLAN**

The school will always be open unless conditions are so bad that travel to and from school is considered too dangerous.

In making a decision before 7am, the Principal will proceed as follows:

- Contact the bus companies:
  - Orange Buslines
  - Apple City

### **School Remains Open**

- If the buses are running, school proceeds as normal and no action or notification is required.
- If the town buses are running but the mountain buses are not, school proceeds as normal and no action or notification is required
- If parents deem travel to school is unsafe, then they make the decision of whether their child attends the school or not and contacts the school with their decision

Should a heavy snowfall occur during the day, a decision may be made to send affected students home. Should this occur, parents or carers can be contacted directly by student mobile phone or by the front office staff.

### **School Closed For Students**

- If the buses are cancelled, then proceed with the following actions:
- Contact CEDB
- Email the staff
- Contact the radio stations and ask them to announce that the school has been closed for the day
  - STAR FM 105.9
  - 2GZ FM 105.1
  - ABC Central West AM 549
- Email the students
- Email the Newsletter group informing them that the school has been closed
- Place this information on the website and the Parent and student portal
- Contact the Promotions Officer to put this onto Facebook

### **School Remains Open For Staff**

- When the school has been closed to the students, it will be considered as a pupil-free day. All staff are asked to come to school as per usual.
- If staff are unable, in the first instance, to come in, then contact the Administration Coordinator. Once the roads are cleared, staff are asked to come to school and use the day for professional endeavours.
- If staff are unable to come in at all, then contact the Administration Coordinator and work from home.